



Adam Hinds

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Skilled leader and technical expert seeking a challenging and rewarding role in program management.

- Leading volunteers and employees
 - Training and mentorship
 - Coordinating events
 - Conflict management and resolution
 - Safety program management
 - Crisis response and management
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Military Experience (United States Navy)

NOV 2019 – MAR 2021

Assistant Foreign Ship Liaison Officer / Port Operations Safety Officer / Navy Region Hawaii, Pearl Harbor, Hawaii

- Provide support to foreign naval vessels visiting Pearl Harbor.
- Coordinate with local assets to support foreign naval vessels.
- Organize welcome briefings consisting of military, civilian, and law enforcement presenters to prepare foreign ships' crews for port visit.
- Coordinate utilities with local assets including pier placement, tug support, environmental safety, garbage, sewage, telephone, electricity, and other logistical support as required.
- Coordinate base visitation for foreign nationals and US citizens visiting foreign vessels, including distinguished visitors, high-ranking military officers, politicians and foreign consulates.
- Prepare messages and memos supporting foreign Navy visits.
- Resolve inter-agency and interpersonal conflicts involving foreign ships' visits.
- Developed safety programs for the Regional Boat Maintenance Center including respiratory protection, fall protection, confined space, electrical safety, environmental safety, material handling, fire safety, and maritime safety among others.
- Coordinated inspections for general safety and fire protection.
- Developed training and readiness plans for employees including scheduling courses, medical appointments, respirator fit tests, and forklift licensing classes.

OCT 2017 – AUG 2018

Operations Chief / Expeditionary Combat Readiness Command Forward Central, Qatar

- Led a team of 5 in coordinating the logistical support of sailors in and around the Middle East area of responsibility transiting to and from various deployed locations.
- Provided mentorship, training and guidance for professional development of staff and transiting sailors.
- Tracked training and readiness requirements for over 1,000 deployed sailors.

NOV 2017 – MAR 2018

Officer-in-Charge / Expeditionary Combat Readiness Command Forward Central, Afghanistan

- Coordinated logistical movement of personnel in and around Afghanistan around constantly changing personal and flight schedules.
- Worked with military law enforcement and customs personnel to ensure safety of transiting sailors.
- Maintained and replaced information technology equipment including computers and VOIP phones.
- Received, maintained inventory of and issued ammunition for sailors deployed in country.
- Served as Navy liaison in coordinating visits from Chief of Naval Reserve and Secretary of Defense.

MAY 2016 – MAY 2017

Watch Supervisor / Combined Joint Task Force - Horn of Africa, Djibouti

- Led a watch team consisting of 12 personnel in the Joint Operations Center (JOC) monitoring military activities in a dynamic area of responsibility.
- Drafted and implemented a variety of orders including task orders.
- Maintained physical and information security within the JOC utilizing video surveillance, electronic locks, and appropriate security procedures.
- Provided daily status reports on service members within the area of operations (AO).
- Provided valuable input in decision-making process, specifically during crisis situations.
- Coordinated to assembly of operations and intelligence briefings to high-ranking military and civilian officials.
- Coordinated emergency response procedures with reaction and security forces.
- Coordinated personnel recovery efforts with Air Force Personnel Recovery Coordination Cell (PRCC).

Civilian Experience

SEP 2018 – SEP 2019

District Executive / Boy Scouts of America, St. Louis, MO

- Worked with a volunteer board of directors and other community and business leaders to identify, recruit, train, guide, and inspire people to become involved in youth programs. Achieved progress towards specific goals and objectives which included program development through collaborative relationships, volunteer recruitment and training, fundraising, membership recruitment and retention.
- Responsible for extending programs to religious, civic, fraternal, educational, and other community-based organizations through volunteers.
- Secured over \$150k in funding for programs in assigned area and achieve net income and participation objectives for assigned camps and activities.
- Recruited leadership for finance campaign efforts to meet the financial needs of the organization.
- Ensured that all program sites are served through volunteers, regular leader meetings, training events and activities.
- Provided continuing education programs for adult leaders.
- Collaborated with adult volunteers and oversee achievement of training for their respective role.
- Provided quality service through timely communication, regular meetings, training events and activities.
- Emphasized safety in all aspects of scouting activities, resulting in zero injury reports during tenure.

MAY 2019 – AUG 2019

Camp Director / Boy Scouts of America, St. Louis, MO

- Ensured Camp Famous Eagle's NCAP Compliance.
- Acted as liaison for all visiting National and Council BSA employees.
- Ensured the successful implementation of the Scouting Program.

- Implemented training and background checks for all hired staff and volunteers.
- Supervised Program Director in delivery of high-quality programs and customer service.
- Developed annual business plan tailored to maximize camp occupancy each year.
- Worked as part of a team to design rules and regulations for all Council camps.
- Oversaw and enforced rules and regulations of the camp.
- Supervised and managed operating expenses.
- Assessed and developed security protocols for the camp.
- Acted as the liaison between troop leadership and the camp (Hospitality), maintaining year-round relationships with troops.
- Implemented and tracked camper evaluations.
- Managed staff and leader meetings.
- Updated and implemented a staff development and training program.
- Oversaw all camp staffing: application, interview, salary schedule, hiring, and contract package.
- Responsible for staff supervision, discipline and dismissals.
- Coordinated and implemented an exit interview for each staff member at the end of the season.
- Provided continuing education programs for adult leaders.
- Managed operational relationship with partner organizations.
- Assisted the Director of Camping Operations as needed.
- Directly managed large and historical customer relationships.
- Acted as primary point of contact for customer conflict resolution.

JAN 2015 – AUG 2015

Apple Tier 2 Support / IBEX Global, Spring Hill, TN

- Acted as second level technical support for iOS and macOS devices.
- Troubleshoot advance technical and software issues.
- Effectively communicate with clients via phone and email.
- Responded to trouble tickets.
- Resolved interface incidents with desktop, laptop, printers, copiers, scanners, Apple Watch, iPhone, iPod, WiFi routers, Time Capsule, and other Apple and non-Apple devices.
- Created and follow procedures and responses.
- Provided guidance to tier 1 support on resolving more common issues.

Education

MAY 2016

Master of Arts in Theology & Conflict Management / Lipscomb University, Nashville, TN

AUG 2014

Bachelor of Science in International Relations / Middle Tennessee State University, Murfreesboro, TN

Volunteer Service

MAY 2019 – SEP 2019

Commander / Veterans of Foreign Wars (VFW) Post 5896, Farmington, MO

- Led post consisting of over 500 members and 6 employees in executing the mission of the VFW within the Farmington area.
- Recruited volunteers to assist in special events such as cookouts, bingo, or veteran outreach events.

- Enforced rules and regulations from all organizational levels in accordance with appropriate bylaws and guidance.
- Oversaw the management of finances to include payroll for 5 employees, handling club room assets and payment of bills.

Certifications

CompTIA Security+ ce – Expires March 2023

Youth Mental Health First Aid (National Council for Behavioral Health) – Expires May 2022

Resident Camp Director (Boy Scouts of America) – Expires Oct 2023

Mediation (Lipscomb University)

US Navy Qualification Highlights:

Officer of the Deck (Underway)

Navigator

Battle Watch Captain

Small Boat Coxswain